

GRADING PERMIT SUPPLEMENTAL INFORMATION
GRD-005

PURPOSE: To provide supplemental information about the proposed grading work to Permit and Resource Management Department (PRMD) staff in order to assess appropriate fees, determine grading designation, establish a contact person for a grading permit application, and perform the site evaluation.

PROJECT INFORMATION:

Total Cut (Cubic Yards) _____

Total Fill (Cubic Yards) (Include native material, import, and baserock/gravel quantities) _____

PROJECT DESCRIPTION: _____

GRADING DESIGNATION: Grading plans for “Engineered Grading” may only be prepared by a civil engineer. Grading plans for “Regular Grading” may be prepared by the property owner or a licensed professional (architect, civil engineer, landscape architect, professional geologist, or registered professional forester). A “Yes” answer below means the grading work is designated Engineered Grading.

Question	Yes	No
1. Does the project include cut or fill exceeding 5,000 cubic yards?		
2. Does the project include cut or fill greater than 3 feet in depth?		
3. Does the project include grading on a natural slope exceeding 15%?		
4. Does the project include grading in a geologic hazard area?		
5. Does the project include any fill exceeding 50 cubic yards within a Special Flood Hazard Area subject to flooding by the 1 percent annual chance flood (100-year flood) or within the Flood Prone Urban Area (FPUA)?*		

*For the location of the FPUA: [See Flood Prone Urban Area map](#)

CONTACT PERSON: Permit Sonoma staff will forward comments and questions regarding site access, the grading plans, or specifications to the project contact person. The contact person is usually the plan preparer but may be any other appropriate individual. Please indicate who the contact person is and provide their contact information:

 Owner Applicant Engineer Architect Contractor Other _____

Name _____ Email _____

Company _____ Phone _____

Address _____ City/State/Zip _____

SITE REVIEW INFORMATION: Permit Sonoma staff may perform a site review at the location of the proposed work. The site address must be clearly posted or displayed in numbers at least four inches tall at the site access point from both directions along the main access road and at all forks in any access roads to the site. Please disclose any gate codes needed to access the location of proposed work and any specific access instructions or restrictions. Failure to comply with the above statements may delay the completion of the site review and the grading permit application review and/or issuance process. A re-inspection fee may also be assessed to the permit cost if PRMD staff cannot perform the site review due to missing or erroneous information provided.

Gate Code _____ Access Instructions _____

PERMIT SONOMA STAFF:

Fees shall be based on the greater volume of total cut or total fill. Cubic yardage used for fee calculations: _____

 Permit Number: _____ Type of grading: Regular Engineered

Comments/Other related permits or projects _____