



County of Sonoma  
Permit & Resource Management Department

## ***Sonoma County Board of Zoning Adjustments Agenda***

Board of Supervisors Chambers  
575 Administration Drive, Room 102A  
Santa Rosa, CA 95403  
[PlanningAgency@sonoma-county.org](mailto:PlanningAgency@sonoma-county.org)

October 26, 2023  
Meeting No.: 23-09

### **In-Person Meeting Information**

Members of the public can attend the meeting in person at:

[Board of Supervisors Chambers](#)  
[575 Administration Drive, Room 102A](#)  
[Santa Rosa, CA 95403](#)

### **Webinar Information**

Members of the public can watch or listen to the meeting by calling in or by using the Zoom application:

- **Zoom Webinar:** [Join Meeting >>](#)  
<https://sonomacounty.zoom.us/j/97202483029?pwd=RkE4bUR1dWpYdHdFVTAvUjhpdnBGUT09>
- **Telephone:** 1 (669) 900-9128
- **Webinar ID:** 972 0248 3029
- **Passcode:** 966349

### **Roll Call**

Vacant, District 1  
Commissioner Reed, District 2  
Commissioner Wiig, District 3  
Commissioner Koenigshofer, District 5  
Commissioner Deas, Chair, District 4

### **Staff Members**

Ross Markey  
Adam Sharron  
Cecily Condon  
Tasha Levitt, Administrative Assistant  
Jennifer Klein, Chief Deputy County Counsel

### **Disability Accommodation**

If you have a disability which requires an accommodation or an alternative format to assist you in observing and commenting on this meeting, please call (707) 565-1737 or email [PlanningAgency@sonoma-county.org](mailto:PlanningAgency@sonoma-county.org) at least 72 hours in advance of the meeting to make arrangements.

### Materials

Available digitally through the link in the Agenda and on the Board of Zoning Adjustments website. You can also email [PlanningAgency@sonoma-county.org](mailto:PlanningAgency@sonoma-county.org) or the project planner to request materials.

---

**1:00 PM** Call to order, Roll Call and Pledge of Allegiance.

### Correspondence

### Planning Commission/Board of Supervisors Actions

### Commissioner Announcements

### Public Appearances for Non-Agenda Items

### Items scheduled on the Agenda

## Board of Zoning Adjustments Regular Calendar

[View documents for all items listed digitally>>](https://share.sonoma-county.org/link/BMSxTADFFmc/)

<https://share.sonoma-county.org/link/BMSxTADFFmc/>

**Item No.:** 1  
**Time:** 1:05 PM  
**File:** UPE22-0015  
**Applicant:** Teri Swallow  
**Owner:** Teri Swallow / Charles Swallow  
**Cont. from:** N/A  
**Staff:** Adam Sharron  
**Env. Doc:** Exempt per Sec. 15303(e) – New Construction or Conversion of Small Structures  
**Proposal:** Request for a Use Permit to legalize a 6-foot tall solid-wood fence located within the front and street side property-line setbacks on a 1.24-acre residential parcel.

### Recommended

**Action:** Permit Sonoma recommends that the Board of Zoning Adjustments approve the request, with conditions, to legalize a 6-foot tall solid-wood fence located within the front and street side property line setbacks on a 1.24-acre residential parcel.

**Location:** 1300 Gail Lane, Sebastopol

**APN:** 060-390-042

**District:** Five

**Zoning:** RR B6 2 (Rural Residential), LG/116 (Local Guidelines – Highway 116)

Action:

Appeal Deadline:

Resolution No.: 23-0\_

### Vote:

District 1

Commissioner Reed

Commissioner Wiig

Commissioner Koenigshofer

Commissioner Deas

Ayes:  
Noes:  
Absent:  
Abstain:

**Item No.:** 2  
**Time:** 1:20 PM  
**File:** UPE07-0112  
**Applicant:** John Farrow, Farrow Ready Mix  
**Owner:** CMS Properties LLC  
**Cont. from:** N/A  
**Staff:** Cecily Condon  
**Env. Doc:** Categorically Exempt Sec. 15321, Enforcement Actions  
**Proposal:** Permit Sonoma request for revocation for noncompliance of UPE07-0112, a Use Permit for a concrete manufacturing plant on a 6.78 ac parcel approved on April 21, 2008. The project includes a batch plant, 250 sq ft mobile office, and on-site truck storage for up to 8 trucks. Hours of operation are from 5 am until 5 pm with up to 5 employees and 45 estimated truck trips per day.

**Recommended**

**Action:** The Permit Resource and Management Department (Permit Sonoma) recommends that the Board of Zoning Adjustments hold a public hearing and adopt a resolution to revoke Permit UPE07-0112.

**Location:** 3660 Copperhill Lane, Santa Rosa

**APN:** 059-250-004

**District:** Four

**Zoning:** Heavy Industrial, (M2 40000 SQ FT AVG), Valley Oak Habitat (VOH)

Action:

Appeal Deadline:

Resolution No.: 23-0\_

**Vote:**

District 1

Commissioner Reed

Commissioner Wiig

Commissioner Koenigshofer

Commissioner Deas

Ayes:  
Noes:  
Absent:  
Abstain:

---

## Permit Sonoma Hearing Waiver Calendar

This calendar serves only to notify the public of hearing waiver projects. The projects listed below are not on the current agenda.

**File:** UPE22-0023

**Project Name:** Use Permit to Legalize Grading with Riparian Corridor

**Applicant:** Sean Wilson

**Staff:** Deborah Waller

**Location:** 4589 Arlington Ave, Santa Rosa

**APN:** 134-241-016

**Project**

**Description:** The Project includes riparian enhancement of approximately 500 linear feet (LF) adjacent to an unnamed tributary to Colgan Creek Flood Control Channel, within the 100-foot Riparian Corridor setback, consistent with Section 26-65-030(B) and 26-65-040(Q) of the County of Sonoma Zoning Code. The Project is located on two parcels, including APN 134-241-016 and APN 134-241-017. Both parcels previously supported a dairy farm.

The riparian enhancement plan includes planting an approximately 15,000 square foot (SF) area along the top-of-bank of the unnamed tributary to Colgan Creek Flood Control Channel within the 100-foot Riparian Corridor setback. The project site is dominated by non-native annual grassland and lacks trees and shrubs. Enhancement plans include planting of native trees and shrubs, including valley oak (*Quercus lobata*). The overall project goal is to establish native vegetation along the creek bank, providing enhanced structure, cover, foraging, and nesting habitat for wildlife. The riparian enhancement plan is being implemented to off-set unpermitted encroachment into the 100-foot Riparian Corridor during filling and grading of on-site manure ponds in 2019.

**Last Day for**

**Public Comment:** October 30, 2023

**File:** UPE22-0030

**Project Name:** Use Permit for Fence

**Applicant:** Bob Biederman

**Staff:** Adam Sharron

**Location:** 1480 Lawndale Rd., Kenwood

**APN:** 050-080-021

**Project**

**Description:** Use Permit to legalize an 8-foot high open-wire fence with landscape screening within the front property line and street side property line setbacks on a 5.02-acre parcel zoned RR (Rural Residential) B6 4, SR (Scenic Resources Combining District).

**Last Day for**

**Public Comment:** October 30, 2023

---

**Public Appearances for Non-Agenda Items:** Shortly after the hearing begins, the BZA invites public participation regarding the affairs of the County. Any person desiring to speak on any matter which is not scheduled on this agenda may do so. Comments may be limited to three minutes, or as imposed at the discretion of the Chair. Under State Law, matters presented during public appearances cannot be discussed or acted upon by the BZA commissioners.

**Public Appearances for Agenda Items:** PC hearings begin at 1:00 PM and are recorded. Agenda items begin on or after the time stated on the agenda. After a county staff project presentation and commission questions, the public hearing is then opened. The applicant may then give a 10-minute project presentation followed by public comments. The time limit for public comments is at the Chair's discretion and is typically three minutes per speaker. Please state your name for the record when you are called upon. Questions raised by the public

may be answered after all public comments are given. The Commission may request staff or the applicant to answer questions, and the applicant is given the opportunity to respond to any public comments. The public hearing is then closed, and no further public comments are received. The commissioners discuss the project and make a decision by motion and roll call vote.

**Hearing Waiver Calendar:** The hearing waiver calendar lists projects proposed for public hearing waivers for informational purposes only. The listed items are not scheduled on the current or uncontested calendars. For more information on the hearing waiver item, contact the planner assigned to the project or fill out a 'Request for Information' card.

**Uncontested Calendar:** All items listed on the uncontested calendar are considered to be routine. The Chair will open the public hearing on all items simultaneously. If no one from the public addresses the BZA, the hearing will be closed, and the items may be acted upon with a single majority vote.

### **Public Comments**

Please follow the instructions below to submit a Public Comment in writing, email or in person via the hearing room. The BZA invites interested persons to submit comments which are entered into the permanent record. Written comments received prior to and during the hearing are distributed to the commissioners, staff, and are available to the public via the public copies link in the calendar section of this agenda. Written comments received after the package is made public may be read into the record.

**Mail Public Comments:** Address letters to: Permit Sonoma, 2550 Ventura Avenue, Attn: Planning Agency Secretary, Santa Rosa, CA 95403 and include the project number. **This is not the location of the hearing.**

**Email Public Comments:** Email comments to: [PlanningAgency@sonoma-county.org](mailto:PlanningAgency@sonoma-county.org). Please provide your name and the project number. It is advised to email comments (no later than the day before) prior to the hearing date to give commissioners and staff review time.

**If you wish to speak** on an item which appears on this agenda, please fill out a speaker card and drop it in the box near the staff table. You will be called by the Chair in the order received. Your name, will be announced when it's your turn to speak (1 public comment is allowed per person). The meetings are recorded and all in person testimony must be given through the microphone. Please state your name upon approaching the microphone. Each person may speak only once and is usually granted 3 minutes. Time limits are at the discretion of the Chair. Questions raised by the public are to be directed to the Commission. At the end of the hearing, the Commission may ask staff or the applicant to respond to any questions raised during the hearing.

**If you wish to comment on a hearing waiver item**, submit your comment directly to the assigned planner prior to the "last day for public comment" date listed for each item.

**Please Be Respectful** of others and the varying points of view. No clapping, booing, or speaking out of turn.

**Please Be Courteous** turn off cell phones and pagers while the meeting is in session.