Sonoma County MJHMP Steering Committee Meeting #8

Date: April 22, 2021

Subject: Steering Committee Meeting No. 8

Project Name: Sonoma County Multi-Jurisdictional Hazard Mitigation Plan Update

In Attendance: County of Sonoma, Permit Sonoma, County of Sonoma Fire Prevention, County of Sonoma Public Works, Sonoma County PIO, Town of Windsor, City of Santa Rosa, City of Cotati, Sonoma Water, Sonoma County Ag + Open Space, Geyserville Fire District, Santa Rosa City Fire, The Nature Conservancy, Pepperwood Preserve, Community Development Commission, Sonoma County Winegrowers, County of Sonoma GIS

Planning Team: Lisa Hulette, Bart Spencer, Rob Flaner, Carol Baumann, Des Alexander

Public/Other: Yanin Kramsky, PhD.

Not Present: Permit Sonoma (Planning), County of Sonoma Emergency Management, Cal Fire, Western Builders

Summary Prepared by: Des Alexander

Quorum – Yes or No   Yes

Welcome and Introductions

- Lisa gave the overview of the agenda and goals of the meeting
- Des completed the roll call. Kent Gylfe was present for Sonoma Water and Steve Suter was present for Santa Rosa City Fire. Karen Gaffney of SC Ag + Open Space and Kirsten Larsen of Community Development Commission have both retired and will be replaced by their alternates.
  - 14 member organizations were present, along with Tetra Tech team.
  - Yanin Kramsky, a PhD and local Bay Area resident, announced himself as a member of the public.
- Steering Committee asked to review and confirm minutes from meeting 7. Hearing no comments or revisions, it was moved by Shari Meads and seconded by Lisa Michelli to accept the minutes as written. This was approved by the steering committee.

Public Comment

- No comments from the public were made.

Planning Process

- Plan Progress
  - Bart stated that the last steps of the plan are in progress. Action items (grant-eligible and actionable) are being developed by each jurisdiction during the Phase 3 meetings. Given the current digital divide, Tetra Tech wants all jurisdictions to get as much assistance as possible. He explained that Tetra Tech is also hosting Q & A sessions to help jurisdictions with completing their annexes.
- Next Steps
  - Bart explained that Phase 3 annexes are due on May 12th and will be reviewed by three Tetra Tech staff. Once reviewed, they will be added to the draft plan. The Core Planning Team and the Steering Committee will both review the draft plan internally and the final edit will commence once all comments have been given.

- o The public comment period will ideally start in mid-June. A public meeting will be held during this time to provide further opportunity for comments on the plan. The StoryMap will live on the county website and will be a continually changing resource available to the residents of County.
  - o The plan is scheduled for concurrent review with CalOES/FEMA. This is due to grants pending in certain Sonoma County jurisdictions and will make sure the county is up to speed by the time the BRIC funding series starts in September.
  - o Once approved by CalOES/FEMA, the plan will need to be adopted by each jurisdiction by resolution. All adoptions should be sent to Lisa who will forward them to FEMA.
  - o Annual maintenance of the plan will start after the plan is approved. Permit Sonoma will be responsible for maintaining the plan through progress reporting. Every jurisdiction would send an annual progress report on their action items to an online platform set up by Tetra Tech. Lisa will use those reports to generate a county report that will be submitted to CalOES. This is considered a best practice but is not a requirement. The only requirement is continual public outreach, which will be done with the StoryMap, hazard awareness campaigns, etc.
- Committee Comments
  - o Kent Gylfe asked for clarification on the draft plan review timeframe. Lisa said that they want to have a draft plan available by June 15th to discuss at the next steering committee. Bart said that was possible if all Phase 3 annexes are submitted by the due date. Bart also advises that if the public comment period produces any substantive criticisms, those edits would need to be made and a second public comment period would need to be scheduled. This would push back the final submittal date.
  - o Kim Jordan asked about the length of the public comment period and her goal date for the Town of Windsor's plan approval. Bart said that the Town of Windsor will have the draft plan in early June, but the Board of Supervisors will not be able to make substantive changes until the plan has been officially adopted. If they did, this would result in the earlier mentioned second public comment period.
- Actions
  - o A motion to move forward with annual plan maintenance strategy was made by Shari Meads and seconded by Shelly Bianchi-Williamson. The motion was approved by the committee.

Public Outreach

- Public Meeting
  - o Primary public outreach will be the scheduled webinar, which will provide public comments. The public comments can also be obtained through the StoryMap and email.
  - o This webinar will be held around the public draft upload date; information on the meeting will be shared through County social media channels.
- Committee Comments
  - o No comments from the committee

Other Discussion Items/Comments

- None from the committee or the public

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- Lisa reminded the committee of the ongoing phase 3 meetings and Q & A forums with Tetra Tech; their purpose is to assist jurisdictions with developing action items.

<u>Final Steering Committee Meeting</u>

- Thursday, June 24, 2021 from 1pm to 2pm.

<u>Adjourn</u>

- 1:42 PM